# UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

# Air Agency Certificate

Number YN2R325L

This certificate is issued to HRD AERO SYSTEMS, INC.

whose business address is

25555 AVENUE STANFORD VALENCIA, CA 91355

upon finding that its organization complies in all respects with the requirements of the Federal Aviation Regulations relating to the establishment of an Air Agency, and is empowered to operate an approved REPAIR STATION

with the following ratings:

# LIMITED ACCESSORIES

LIMITED RADIO (February 14, 2007)

LIMITED EMERGENCY EQUIPMENT (August 7, 2008)

This certificate, unless canceled, suspended, or revoked, shall continue in effect INDEFINITELY.

Date issued:

**OCTOBER 1, 1985** 

By Mirection of the Administrator Selfon Sulv RICHARD SWANSON, MANAGER

**REISSUED: OCTOBER 6, 2011** 

VAN NUYS FSDO, WESTERN-PACIFIC REGION

This Certificate is not Cransferable, and any major change in the basic facilities, or in the location thereof, shall be immediately reported to the appropriate regional office of the federal aviation administration

Any alteration of this certificate is punishable by a fine of not exceeding \$1,000, or imprisonment not exceeding 3 years, or both

# Operations Specifications

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Part A-1 Print Date: 9/14/2016

## Operations Specifications

A001 . Issuance and Applicability

HQ Control: 02/11/2016 **HQ** Revision: 05e

Certificate No.: YN2R325L

a. These operations specifications are issued to HRD Aero Systems Inc, a Repair Station located in the United States, pursuant to 14 CFR Part 145, § 145.53. The repair station certificate holder shall conduct operations in accordance with 14 CFR Part 145 and these operations specifications.

The certificate holder's address:

Fixed Location: 25555 Avenue Stanford Valencia, California 91355 Mailing Address: 25555 Avenue Stanford Valencia, California 91355

- b. The holder of these operations specifications is the holder of certificate number YN2R325L and shall hereafter be referred to as the "certificate holder".
- c. These operations specifications are issued as part of this repair station certificate and are in effect as of the date approval is effective. This certificate and these operations specifications shall remain in effect until the certificate for a repair station that is located in the United States is surrendered, suspended, or revoked.
- d. The repair station specified on these operations specifications and located within the United States performs maintenance and/or an alteration of aircraft and/or aeronautical products to be installed on aircraft under the terms and conditions of the U.S./EU Safety Agreement, Annex 2, Maintenance, between the FAA and the EU.
- e. The certificate holder is authorized to use only the business name which appears on the certificate to conduct the operations described in subparagraph a.

Delegated authorities: None

# **Operations Specifications**

1. Issued by the Federal Aviation Administration.

2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Anthony V Capitelli, Principal Avionics Inspector (WP01) [1] EFFECTIVE DATE: 3/9/2016, [2] AMENDMENT #: 6 DATE: 2016.03.09 08:51:33 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

09-MAR-2016

Certificate No.: YN2R325L

Silva, Brent F., FAA & EASA Repair Station Accountable Manager

Date

#### **Operations Specifications**

#### A002. Definitions and Abbreviations

HQ Control: 02/11/2016

HQ Revision: 05c

Unless otherwise defined in these operations specifications, all words, phrases, definitions, and abbreviations have identical meanings to those used in 14 CFR and 49 U.S.C., as cited in Public Law 103-272, as amended. Additionally, the definitions listed below are applicable to operations conducted in accordance with these operations specifications.

**BASA** The Bilateral Aviation Safety Agreement (BASA) is an executive

agreement concluded between the United States and a foreign country

for the purpose of promoting aviation safety; also known as an

Agreement for the Promotion of Aviation Safety.

Certificate Holder In these operations specifications, the term "certificate holder" means

the holder of the repair station certificate described in these operations specifications in Part A paragraph A001 and any of its officers, employees, or agents used in the conduct of operations under this

certificate.

**CFR** Code of Federal Regulations

Class rating As used with respect to the certification, ratings, privileges, and

limitation of aircraft within a category having similar operating

characteristics.

EASA European Aviation Safety Agency

EASA Accountable

Manager

The manager who has corporate authority for ensuring that all

maintenance required by the customer can be financed and carried out

to the standard required by the EASA full-member Authority.

**EU** European Union

**Exemption** An authorization that permits an alternate means of compliance with a

specific CFR. The exemption must meet the procedural requirements

of 14 CFR Part 11.

**FOCA** Federal Office of Civil Aviation

FAA Accountable

Manager

A person designated by the certificated repair station who is

responsible for and has authority over all repair station operations that are conducted under 14 CFR Part 145, including ensuring that the repair station's personnel follow the regulations and serving as the

primary contact with the FAA.

Geographic An approval provided to a repair station located outside the United

HRD Aero Systems Inc A002-1 Certificate No.: YN2R325L

Amdt. No: 7

# **Operations Specifications**

#### Authorization

States to perform maintenance support under contract for a U.S. air carrier (or an operator of U.S.- registered aircraft under 14 CFR Part 129) at a location other than the repair station facility. A geographic authorization is issued by the FAA to respond to a U.S. air carrier's or Part 129 foreign operator's need for maintenance at a station where the frequency and scope of that maintenance does not warrant permanently staffing and equipping the station for its accomplishment.

#### **Limited Rating**

A rating issued to repair stations for the performance of maintenance on particular makes and models of airframes, powerplants, propellers, radios, instruments, accessories, and/or parts.

#### Limited Ratings -Specialized Services

Rating issued for a special maintenance function when the function is performed in accordance with a specification approved by the Administrator.

#### Line Maintenance

Any unscheduled maintenance resulting from unforeseen events, or scheduled checks where certain servicing and/or inspections do not require specialized training, equipment, or facilities.

#### MAG

The Maintenance Annex Guidance (MAG) defines the process that the FAA and EASA undertake in the inspection, findings of compliance certification, and monitoring of repair stations, as well as their joint cooperation in quality assurance and standardization activities in support of the Agreement, Annex 2, Maintenance.

#### Maintenance

The inspection, overhaul, repair, preservation, and replacement of parts, but excludes preventive maintenance.

# U.S./EU Aviation Safety Agreement, Annex 2, Maintenance

Annex 2 covers the reciprocal acceptance of findings of compliance, approvals, documentation and technical assistance regarding approvals and the monitoring of repair stations/maintenance organizations.

#### MIP

Maintenance Implementation Procedures (MIP) are procedures for implementing the provisions of a BASA that apply to maintenance.

#### MOE

A maintenance organization exposition (MOE) pertains to EASA member countries that use an MOE in place of a Repair Station Manual (RSM) and a Quality Control Manual (QCM).

# Preventive Maintenance

As defined in 14 CFR part 1 and part 43 appendix A, subparagraph (c).

#### QCM

Quality Control Manual

# Repair Station located in the United States

A certificated repair station located in the United States.

HRD Aero Systems Inc

A002-2 Amdt. No: 7

# **Operations Specifications**

outside the United

Repair Station located A certificated repair station located outside of the United States.

States

**RSM** 

Repair Station Manual

- 1. Issued by the Federal Aviation Administration.
- 2. These Operations Specifications are approved by direction of the Administrator.

Digitally signed by Anthony V Capitelli, Principal Avionics Inspector (WP01) [1] EFFECTIVE DATE: 3/9/2016, [2] AMENDMENT #: 7 DATE: 2016.03.09 08:51:36 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Silva, Brent F., FAA & EASA Repair Station Accountable Manager

Date

09-MAR 2016

# Operations Specifications

# A003. Ratings and Limitations

**HQ Control:** 01/30/2004 **HQ Revision:** 010

The Certificate Holder is authorized the following Ratings and/or Limitations:

# **Class Ratings**

None Authorized

# **Limited Ratings**

Rating	Manufacturer	Make/Model	<b>Limitations</b>
Accessories	From the accepted Capability List, as amended.	From the accepted Capability List, as amended.	Repair, modify, overhaul, test and inspection of units only. All work to be accomplished in accordance with manufacturer's maintenance manuals / manufacturer's instructions and/or FAA accepted / approved data.
Radio	From the accepted Capability List, as amended.	From the accepted Capability List, as amended.	Repair, modify, overhaul, test and inspection of units only. All work to be accomplished in accordance with manufacturer's maintenance manuals / manufacturer's instructions and/or FAA accepted / approved data.
Emergency Equipment	From the accepted Capability List, as amended.	From the accepted Capability List, as amended.	Repair, modify, overhaul, test and inspection of units only. All work to be accomplished in accordance with manufacturer's maintenance manuals / manufacturer's instructions and/or FAA accepted / approved data.

# **Limited Ratings - Specialized Services**

Rating Specifications Limitations

None Authorized

HRD Aero Systems Inc A003-1 Certificate No.: YN2R325L

# Operations Specifications

Rating **Specifications** Limitations

1. Issued by the Federal Aviation Administration.

2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Anthony V Capitelli, Principal Avionics Inspector (WP01) [1] EFFECTIVE DATE: 9/12/2013, [2] AMENDMENT #: 15 DATE: 2013.09.11 17:02:09 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Silva, Brent F., FAA & EASA Repair Station Accountable Manager Date

09-12-13

HRD Aero Systems Inc

A003-2 Amdt. No: 15

# Operations Specifications

# A004 . Summary of Special Authorizations and Limitations HQ Control: 09/23/1998

HQ Revision: 010

# a. The certificate holder, in accordance with the reference paragraphs, is authorized to:

	Reference Paragraphs
Use an approved electronic recordkeeping system, electronic/digital signature, and/or electronic media.	A025
Conduct operations choosing to have an antidrug and alcohol misuse prevention program.	A449

# b. The certificate holder is not authorized and shall not:

	Reference Paragraphs
Use Exemptions.	A005
Perform maintenance with EASA ratings where the scope of work is authorized by a BASA/MAG (U.SEU), MIP/MaG (U.SSwiss).	A060
Perform work, including continuous operations, at additional locations other than at its primary fixed location.	A101
Perform maintenance in accordance with foreign repair station geographic authorizations.	B050
Perform work, excluding continuous operations, at additional locations other than at its primary Fixed Location.	D100
Perform line maintenance for cert. holders conducting operations under Parts 121 and 135 and for foreign carriers/persons operating U.S. registered aircraft in common carriage under Part 129, apart from D100 which authorizes that work away from station.	D107

# Operations Specifications

1. Issued by the Federal Aviation Administration.

2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Anthony V Capitelli, Principal Avionics Inspector (WP01) [1] EFFECTIVE DATE: 3/9/2016, [2] AMENDMENT #: 11 DATE: 2016.03.09 08:51:38 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Silva, Brent F., FAA & EASA Repair Station Accountable Manager Date

HRD Aero Systems Inc

A004-2 Amdt. No: 11 Certificate No.: YN2R325L

09-MAR. 2016

# **Operations Specifications**

# A007 . Designated Persons

**HQ Control: 12/19/2006** 

HQ Revision: 030

a. The personnel listed in the following table are designated to officially apply for and receive operations specifications for the certificate holder indicated below.

Table 1 - Designated Persons to Apply for and Receive Authorizations

Title	Name	Parts Authorized
EASA Accountable Manager, 145 / FAA & EASA Repair Station Accountable Manager	Silva, Brent F.	А
Agent for Service / President / CEO	Salamone, Tom	A
Chief Inspector / FAA & EASA Repair Station Accountable Manager	Silva, Brent F.	A
AD Notification Representative / FAA & EASA Repair Station Accountable Manager	Silva, Brent F.	Α
CFO	McBride, Tim	A
FAA Accountable Manager, 145 / FAA & EASA Repair Station Accountable Manager	Silva, Brent F.	A

b. The following personnel listed in Table 2 are designated by the certificate holder to receive Information for Operators (INFO) messages for the certificate holder as indicated below. A receipt for the information by an operator or person is not required.

Table 2 - Designated to Receive INFO Messages

Name	Email Address	Telephone No.	Type of Information to Receive
Silva, Brent	bsilva@hrd-aerosystems.com	661-295-0670	ALL
Kiesz, Jon	jon@hrd-aerosystems.com	661-295-0670	ALL

# **Operations Specifications**

- 1. Issued by the Federal Aviation Administration .
- 2. Support information reference:
- 3. These Operations Specifications are approved by direction of the Administrator.



2011.06.30 12:54:26 Central Daylight Time Location: WebOPSS Digitally signed by Gary E Barnard, Principal Maintenance Inspector (WP01)

4. Date Approval is effective: 06/30/2011

Amendment Number: 9

5. I hereby accept and receive the Operations Specifications in this paragraph.

Silva, Brent F., FAA & EASA Repair Station Accountable Manager

Date: 06/30/2011

Certificate No.: YN2R325L

Print Date: 6/30/2011 A007-2

HRD Aero Systems Inc

#### Operations Specifications

A025 . <u>Electronic/Digital Recordkeeping System,</u> HQ Control: 11/16/2004 <u>Electronic/Digital Signature, and Electronic Media</u> HQ Revision: 00a

a. The certificate holder is authorized to use an approved electronic/digital recordkeeping system, described and/or referenced in this paragraph (if none, enter N/A.)

HRD Aero Systems, Inc., is authorized and may utilize an Electronic/Digital Recordkeeping System in accordance with the following HRD Aero Systems, Inc., Repair Station Manuals:

- 1. HRD Aero Systems, Inc., "Quality Control Manual (QCM) and Repair Station Manual (RSM)", QCM Section II, "Alternate Electronic Recordkeeping System Sign-Off" & "Personal Identification Numbers (PIN) Control (Identification Authorization)", Page 25, Rev. No. R14, Dated: 11/02/2015 (as revised)
- 2. HRD Aero Systems, Inc., "Quality Control Manual (QCM) and Repair Station Manual (RSM)", RSM Section V, "Electronic Recordkeeping Systems Manual Training", Page 86, Rev. No. R14, Dated: 11/02/2015 (as revised)
- 3. HRD Aero Systems, Inc., "HRD Electronic Recordkeeping System Manual", Rev. No. Original, Dated: June 8, 2011 (as revised)
- 4. HRD Aero Systems, Inc., "Repair Station Training Manual", Rev. No. R3, Dated: 03/01/2013 (as revised)
- b. The certificate holder is authorized the use of the following electronic/digital signature procedures (if none, enter "N/A").

HRD Aero Systems, Inc., is authorized and may utilize an Electronic/Digital Signatures in accordance with the following HRD Aero Systems, Inc., Repair Station Manuals:

- 1. HRD Aero Systems, Inc., "Quality Control Manual (QCM) and Repair Station Manual (RSM)", QCM Section II, "Alternate Electronic Recordkeeping System Sign-Off" & "Personal Identification Numbers (PIN) Control (Identification Authorization)", Page 25, Rev. No. R14, Dated: 11/02/2015 (as revised)
- 2. HRD Aero Systems, Inc., "Quality Control Manual (QCM) and Repair Station Manual (RSM)", RSM Section V, "Electronic Recordkeeping Systems Manual Training", Page 86, Rev. No. R14, Dated: 11/02/2015 (as revised)
- 3. HRD Aero Systems, Inc., "HRD Electronic Recordkeeping System Manual", Rev. No. Original, Dated: June 8, 2011 (as revised)
- 4. HRD Aero Systems, Inc., "Repair Station Training Manual", Rev. No. R3, Dated: 03/01/2013 (as revised)

#### **Operations Specifications**

c. The certificate holder is authorized to use electronic media for the repair station and quality control manuals, if acceptable (if none, enter "N/A").

HRD Aero Systems, Inc., is authorized and may utilize an Electronic Media in accordance with the following HRD Aero Systems, Inc., Repair Station Manuals:

- 1. HRD Aero Systems, Inc., "Quality Control Manual (QCM) and Repair Station Manual (RSM)", QCM Section II, "Alternate Electronic Recordkeeping System Sign-Off" & "Personal Identification Numbers (PIN) Control (Identification Authorization)", Page 25, Rev. No. R14, Dated: 11/02/2015 (as revised)
- 2. HRD Aero Systems, Inc., "Quality Control Manual (QCM) and Repair Station Manual (RSM)", RSM Section V, "Electronic Recordkeeping Systems Manual Training", Page 86, Rev. No. R14, Dated: 11/02/2015 (as revised)
- 3. HRD Aero Systems, Inc., "HRD Electronic Recordkeeping System Manual", Rev. No. Original, Dated: June 8, 2011 (as revised)
- 4. HRD Aero Systems, Inc., "Repair Station Training Manual", Rev. No. R3, Dated: 03/01/2013 (as revised)

Utilization of The HRD Aero Systems, Inc., Electronic/Digital Recordkeeping System, Electronic/Digital Signature Procedure and Electronic Media, Shall Be Conducted In Accordance With The Repair Station Manuals, as Referenced In This Operations Specification No. A025 "Electronic/Digital Recordkeeping System, Electronic/Digital Signature, and Electronic Media", Paragraphs: a., b. & c.

- 1. Issued by the Federal Aviation Administration.
- 2. These Operations Specifications are approved by direction of the Administrator.

Digitally signed by Anthony V Capitelli, Principal Avionics Inspector (WP01) [1] EFFECTIVE DATE: 3/9/2016, [2] AMENDMENT #: 1

DATE: 2016.03.09 08:51:40 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Silva, Brent F., FAA & EASA Repair Station Accountable Manager

Date

09-MAR 2016

#### Operations Specifications

A449 . Antidrug and Alcohol Misuse Prevention Program

HQ Control: 07/17/2009

HQ Revision:

00a

Certificate No.: YN2R325L

- The Part 145 repair station certificate holder has elected to implement an Antidrug and Alcohol Misuse Prevention Program, because the certificate holder performs safety-sensitive functions for a 14 CFR Part 121, and 135 certificate holder and/or for a 14 CFR Part 91 operator conducting operations under Section 91.147.
- The certificate holder certifies that it will comply with the requirements of 14 CFR Part 120 and 49 CFR Part 40 for its Antidrug and Alcohol Misuse Prevention Program.
- Antidrug and Alcohol Misuse Prevention Program records are maintained and available for inspection by the FAA's Drug Abatement Compliance and Enforcement Inspectors at the location listed in Table 1 below:

Table 1

	Location & Telephone of Antidrug and Alcohol Misuse Prevention Program Records:
Telephone Number:	A2 (CONN304D)
Address:	
Address:	
City:	
State:	
Zip code:	

#### d. Limitations and Provisions.

- (1) Antidrug and Alcohol Misuse Prevention Program inspections and enforcement activity will be conducted by the Drug Abatement Division. Questions regarding these programs should be directed to the Drug Abatement Division.
- (2) The certificate holder is responsible for updating this operations specification when any of the following changes occur:
  - (a) Location or phone number where the Antidrug and Alcohol Misuse Prevention Program Records are kept.
  - (b) If the certificate holder's number of safety-sensitive employees goes to 50 and above, or falls below 50 safety-sensitive employees.
- (3) The certificate holder with 50 or more employees performing a safety-sensitive function on January 1 of the calendar year must submit an annual report to the Drug Abatement Division of the FAA.
- (4) The certificate holder with fewer than 50 employees performing a safety-sensitive function on January 1 of any calendar year must submit an annual report upon request of the Administrator, as specified in the regulations.

The certificate holder has 50 or more safety-sensitive employees.

#### **Operations Specifications**

1. Issued by the Federal Aviation Administration.

2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Anthony V Capitelli, Principal Avionics Inspector (WP01) [1] EFFECTIVE DATE: 9/14/2016, [2] AMENDMENT #: 8 DATE: 2016.09.14 10:39:42 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

ST. 14, 2016

Certificate No.: YN2R325L

Silva, Brent F., FAA & EASA Repair Station Accountable Manager Date